

prof.ITplus Release Notes

Release Notes 1.0.5 update 37

March 2016



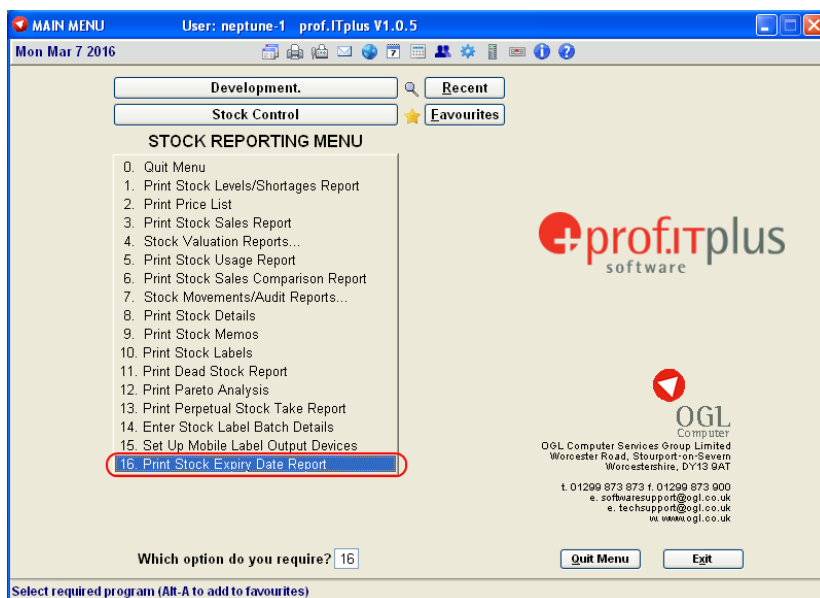
OGL Software Limited · Worcester Road · Stourport-On-Severn · Worcestershire · DY13 9AT
Tel: 01299 873873 · Fax: 01299 873900 · Email: softwaresupport@ogl.co.uk · Web www.ogl.co.uk

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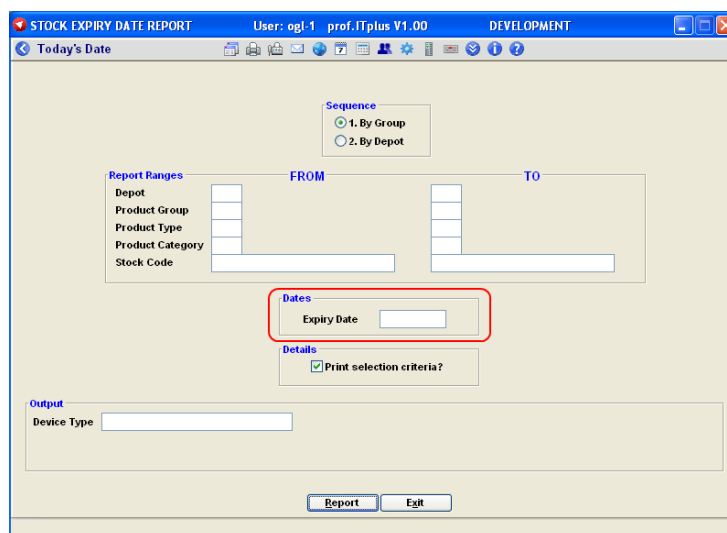
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STOCK CONTROL

- A 'Print Stock Expiry Date Report' is available from the 'Stock Reporting' menu



By entering different dates in the 'Expiry Date' field, the report can be used to report on stock that has expired (using the current date); stock that is due to expire (enter a future date) or all stock with an expiry date by leaving the date blank.



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NOMINAL LEDGER

- An 'Audit' option has been added to the 'Match Bank Transactions' program on the Bank Reconciliation sub-menu. The new option has been added to provide a facility to view details of transactions that have been matched or unmatched, showing when this was done and by whom. This information could be useful in a situation where it becomes apparent that the wrong

transaction has been matched – the audit trail would help to identify the transaction by looking only at transactions matched on a particular date, rather than trying to find it by scanning all of the matched transactions. Selecting the new 'Audit' option will open a window in which the user can specify various filters to be used when selecting transactions for display – whether and/or

The screenshot shows the 'MATCH BANK TRANSACTIONS' window. The 'Audit Filters' section has 'Matched/Unmatched' set to 'Both', 'User' set to 'ogl', and 'From' and 'To' dates set to '15/ 3/16'. The 'Audit Details' table shows the following data:

MtchDt	Time	User	M/U	TranDate	Type	Reference	Further Reference	Amount	Run.Tot	Recon.Bal
15/ 3/16	1518						OPENING BALANCE			0.00
15/ 3/16	1518	ogl		15/10/08	Slacah	CS:3230	SO:4621	117.50	117.50	117.50
15/ 3/16	1518						CLOSING BALANCE			117.50

At the bottom, there is a 'Year Per Entry' table showing '2008 7 5' and a 'Customer/Supplier Name' field with 'Cash Sale'.

unmatched transactions should be included, whether transactions updated by a single user or by all users should appear, and whether an inclusive date range should be used to restrict the display. Once the selection criteria has been confirmed, details of the selected transactions will be displayed in date and time sequence, showing how the reconciled balance has been updated by the matching and unmatching of the transactions.

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PURCHASE ORDER PROCESSING

❗ A from/to depot range has been added to the 'Generate All' window of the 'Raise Purchase Orders From Shortages' program. This modification has been made to enable sites using multi-depot stock to specify the depots to use when generating the shortage list. The default setting is the currently selected depot. The textboxes are not enabled if multi-depot orders are in use or the depot lock option has been selected.

The screenshot shows the 'RAISE PURCH.ORDERS FROM SHORTAGES' window. The 'GENERATE ALL' dialog box is open, showing 'FROM' and 'TO' fields for 'Depots'. The 'Depots' field is circled in red, and a red arrow points to it from the 'Depot' field in the main window, which is set to '01' and 'DISTRIBUTION CENTRE'. The 'GENERATE ALL' dialog also includes fields for 'Supplier', 'Supplier Type', 'Product Group', 'Product Type', 'Category', and 'Sales Order Type'. There is a checkbox for 'Unknown Supplier Only?'.

❗ A recent change to purchase invoice prevented the automatic matching prompt from being displayed unless the invoice value was within the variance set in purchase order parameters. Following feedback from our customers, this change is now parameter controlled with a new parameter in the 'Purchase Order Parameters – General' window, under the Invoice Posting heading. If the 'Automatic Matching Prompt?' checkbox is ticked the checkbox 'Always?' will be enabled – this should be ticked if the automatic matching prompt should be displayed regardless of the variance. This checkbox will default to ticked for all customers currently set to display the automatic matching prompt.

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COMPANY DETAILS

❗ We are pleased to announce Scheduled Reporting as part of prof.ITplus release update 37. This is a significant addition to the reporting options throughout prof.ITplus and enables users to set up regular, recurring reports to be emailed to a number of recipients during the day or out of hours. The initial release will include the majority of common reports, such as order status, stock details, etc. and other reports will be added over time.

Because of the performance enhancements realised by generating Excel reports on the prof.ITplus server, we have included a 'Run Now' option. Selecting this option will create a 'scheduled' event to run when the next schedule is processed (normally every 5 minutes), with the results being emailed to the user's inbox. We would recommend using this option for some of the larger prof.ITplus reports, where the standard Excel Integration can take some time – a typical example would be the stock details report.

Note that the normal permissions apply, with users only able to set up scheduled reports if they already have access to the appropriate reporting program and to the 'Scheduler'.

Contact OGL Software Support (01299 873873) or email softwaresupport@ogl.co.uk to enable the scheduling option.

Maintain Server Events

The 'Maintain Server Events' program allows users to create and amend event schedules, recurrences and add email recipients. The Server Events table lists all scheduled events and their current status.

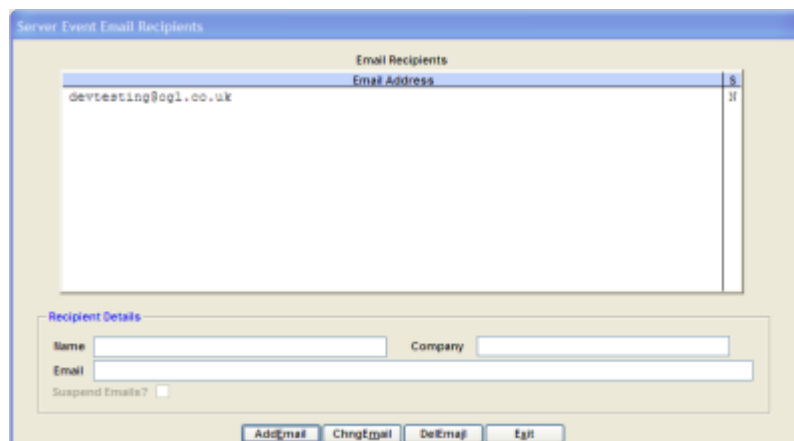
Event Name	UserID	Document Name	NextDt	NextTm	LastDt	LastTm	Sta
STOCKST2I (IMMEDIATE)	ogl	STOCKST2I	26/2/16	12:00			NEW

Reports are added and changed in the 'Server Event Details' window. For new events a report name is entered and the required program and report criteria selected from the drop down lists and the event time and event date are selected.

If the report/event is not to be sent out from the email address associated with the user on the system then an alternative email address can be added in 'Email Alias' text box.

Reports that are to be sent out on a regular basis should have the 'Events Recurs?' check box ticked and details of the recurring sequence entered in the Recurrence section.

If the Email checkbox is ticked, email address(es) should be added for each recipient in the 'Server Event Email Recipients' window.



Recipient email address(es) are maintained in the 'Maintain Server Events' screen. Selecting the 'Email' option allows you to add, amend or remove the email recipients address for the highlighted event.

An individual email address can also be suspended for a particular recipient in one report or suspend from any other report they currently receive.

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RETURN ORDER PROCESSING

❶ In recent releases, tab windows have been added to the 'Sales Order Entry' and 'Quotation Entry' programs to provide quick and easy method of displaying more information about sales order and quotation items. In this release, tab windows have been added to the 'Return Order Entry' program to provide similar facilities for return order items. The main display table for return order items has always contained the most important details (stock code, first part of description line, return quantity, price unit, line discount rate, vat code, with other possible columns defined by the layout chosen in the 'Table Disp' screen in the 'Sales Order Processing Parameters' program while two-single-line tables at the foot of the screen expanded for the details of the currently selected line to show things like return order quantities and nominal codes. The new tab windows effectively allow the information currently shown in the single-line tables to be shown for all items at the same time.

A 'Show Tabs' button now appears above the main display table.

RETURN ORDER ENTRY User: ogl-1 prof.ITplus V1.00 DEVELOPMENT

Today's Date

Search Name & Cust.Ord.No

Cust. OGL001 OGLCOMPUTERSERVICESLTD Inv.To OGL Computer Services Ltd. Ord.Date 3/ 3/16
 OrdNo 383 TelFax 01299 873873 01299 873900 Col.Date 14/ 3/16
 OrigOrd 4944 Orig.Inv Prc.Adj? Prices: Non-Retail Weight 74.50
 Colln. OGL Computer Services Ltd. Carrg Man CusType ACC PayMth COD Goods 901.00
 Addr. Worcester Road PrcCd 1Prc Terms 30 OrdTyp NOR Restk 1 -18.02
 Stourport-on-Severn Area WOR Depot 01 Carrg 1
 m1 Worcestershire SalesRep JR CrnPrfx VAT 176.60
 DY13 9AT Disc% ColMeth Restk% 2.00 Total 1059.58

Show Tabs

Ln	Stock Code	Dp	Description	Qty	Price	Per	Disc%	Ln Value	VC
1	NORMALX	01	NORMAL STOCK CODE	25	8.50			212.50	1
2	MULTIX	01	MULTIBIN ITEM	35	8.50	1		297.50	1
3	TRACEX	01	TRACEABLE STOCK CODE	46	8.50	1		391.00	1

Clicking the button will replace the main table and both single-line tables with a set of tab windows, each containing a different 'view' of the return order items (see below). Depending on the screen resolution chosen by the user, the table in the tab windows will show at least four more rows of items than the normal main display table.

All of the tables in the tab window will contain the line number and stock code of each item but the rest of the information will vary as follows:

RETURN ORDER ENTRY User: ogl-1 prof.ITplus V1.00 DEVELOPMENT

Today's Date

Search Name & Cust.Ord.No

Cust. OGL001 OGLCOMPUTERSERVICESLTD Inv.To OGL Computer Services Ltd. Ord.Date 3/ 3/16
 OrdNo 383 TelFax 01299 873873 01299 873900 Col.Date 14/ 3/16
 OrigOrd 4944 Orig.Inv Prc.Adj? Prices: Non-Retail Weight 74.50
 Colln. OGL Computer Services Ltd. Carrg Man CusType ACC PayMth COD Goods 901.00
 Addr. Worcester Road PrcCd 1Prc Terms 30 OrdTyp NOR Restk 1 -18.02
 Stourport-on-Severn Area WOR Depot 01 Carrg 1
 m1 Worcestershire SalesRep JR CrnPrfx VAT 176.60
 DY13 9AT Disc% ColMeth Restk% 2.00 Total 1059.58

Main Qtys Prc/Val Trm/Disc Margin Wgths Codes Descript Cust.Part Hide Tabs

Ln	Stock Code	Dp	Description	Qty	Price	Per	Disc%	Ln Value	VC
1	NORMALX	01	NORMAL STOCK CODE	25	8.50			212.50	1
2	MULTIX	01	MULTIBIN ITEM	35	8.50	1		297.50	1
3	TRACEX	01	TRACEABLE STOCK CODE	46	8.50	1		391.00	1

- ✓ **Main** – the same layout as the normal display table.
- ✓ **Qtys** – return quantity, assigned quantity, received quantity, approved quantity, credited quantity, collection date, receipt status indicator, approved status indicator.
- ✓ **Prc/Val** – return quantity, gross price, selling unit, selling unit description, line discount rate, net price, line value, price origin.
- ✓ **Trm/Disc** – return quantity, gross price, selling unit, selling unit description, line discount rate broken down into each of three possible terms percentages, net price.

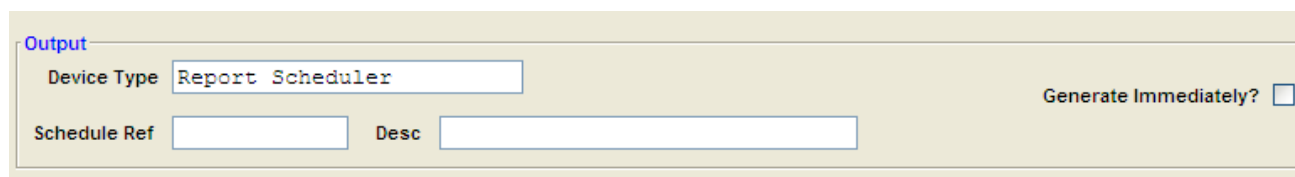
- ❑ **Margin** – return quantity, gross price, selling unit, line discount rate, net price, cost price, cost unit, margin percentage. N.B. This tab window will only be shown to those users that are authorised to see costs and, if the user can only see ‘haggle’ costs, the margin will be based on the haggle cost.
- ❑ **Wghts** – return quantity, selling unit, unit description, selling unit weight, line weight.
- ❑ **Codes** – return quantity, depot code, product group, product type, product category, nominal code, commodity code, reason for return code, refusal of credit code, VAT code.
- ❑ **Descript** – description line 1, description line 2, till description.
- ❑ **CustPart** – customer part number, customer description lines 1 & 2.
- ❑ **HideTabs** – to hide the tab windows and switch to displaying the normal main table and the two single-line tables.

On entry to the ‘Return Order Entry’ program, the tab windows will automatically be displayed if the ‘Show Tab Windows?’ checkbox has been ticked in the ‘TableDisp’ screen in the ‘Sales Order Processing Parameters’ program.

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MISCELLANEOUS

- ❑ The Report option is offered throughout prof.ITplus. When selected the associated Report Selection Criteria screen is displayed. On many of the reporting programs a new output type ‘Report Scheduler’ is available when the ‘Select Output’ option is selected.



The screenshot shows a software interface titled 'Output'. It contains a 'Device Type' dropdown menu with 'Report Scheduler' selected. To the right is a checkbox labeled 'Generate Immediately?'. Below these are two input fields: 'Schedule Ref' and 'Desc'.

A meaningful schedule reference and description should be entered. When the report is generated the user adds the scheduling details in the ‘Maintain Server Events’ program, Company Details menu. If the ‘Generate Immediately?’ checkbox is selected the report is automatically included on the ‘Maintain Server Events’ screen. Generated reports are sent via email.

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STANDARD INFORMATION

Permissions

To provide access to any new programs, an administration user needs to use the “Set Up Permissions” option (accessed via the “Admin Menu” icon on the Utility Bar at the top of the screen) to grant permission to use the new menu / sub-menu to all users who are authorised to use the facilities.

Note: When released, adoption of new features may require stationery amendments or would benefit from onsite or internet based (LogMeIn) training sessions and will be charged at the prevailing rate. Please contact OGL Software Support or your Account Manager for advice.

Future Development

As part of long-term developments, some programs have already been modified to allow for future functionality, and various new fields or buttons will be visible to users. None of these new fields will be useable at present and the system will continue to operate entirely as normal.

With the cessation of support in April 2014 by Microsoft of the Office 2003 Suite and Windows XP, OGL will no longer actively develop for, or amend, programs to work with these products. Where practical we will attempt, on a best endeavours only basis, to resolve any incompatibility problems reported, however it is OGL's recommendation that unsupported Microsoft products should be upgraded with immediate effect to ensure compatibility is maintained. More information about Microsoft's end of life policy can be found at <http://support.microsoft.com/lifecycle/>

Note: The performance of prof.ITplus can be significantly affected by the specification of the users' PC and in particular the amount of memory available. Every effort is made to ensure that prof.ITplus operates as efficiently as possible, but to keep pace with new OGL and Windows developments and ensure user productivity is maintained, it is recommended that all PC's are regularly reviewed to ensure optimum performance.

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DEVELOPMENT ROAD MAP

The prof.ITplus Development Road Map details the progress of current development projects. Updated quarterly, the latest version is viewable at: www.ogl.co.uk/development-road-map/

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