prof.ITplus Release Notes

Release Notes 1.0.5 update 51
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INDEX OF CHANGES

Sales Ledger 3

- Improvements to customer details, search icons CDR
- New parameter added for default stationery output types for new customers CDR

Purchase Ledger 4

- Improvements to supplier details, search icons CDR
- Improvement made to 'Print Aged Balances Listing' report CDR

Stock Control 4

- Improvements made to Stock Amendments Log CDR
- Calculate Min/Max Levels program, new option 'Do Not Zero'

Sales Order Processing 5

- Improvements made to the Tele-order Template program, to include previously ordered quantities
- Advance cash posting can now be made in the Tele-order Template program

Purchase Order Processing 7

- Parameter added to control Archive of Purchase Orders at month end CDR

Miscellaneous 8

- Colour effects can now be applied to the caption bar only CDR
- Some memo programs now have the facility to paste text from the Windows Clipboard to the end of the memo information CDR

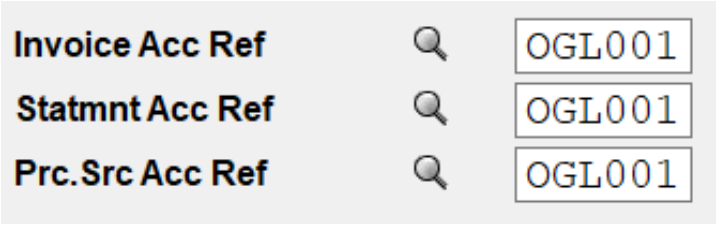
Standard Information 9

CDR = Customer Development Request

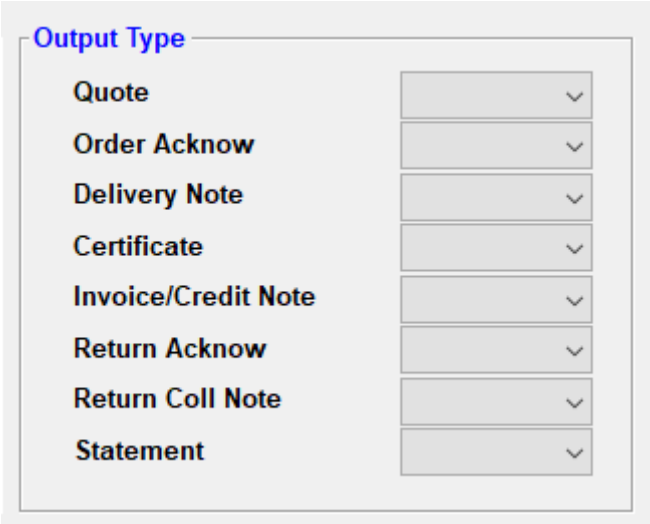
SALES LEDGER

The customer details program has been amended to enable the customer look up routines to be used when setting the invoice, statement to and price source account references.

Search icons are displayed and function keys F2, F3, F4, F5, and F6 can be used when adding a new customer account, changing an existing one or using the model option.



Within the Defaults section of the Sales Ledger parameters, a new Output Type section has been added.



This allows default output types of Print, Email or Fax to be set against specific documents.

Defaults should be left as Print if devices are set by customer type, depot or user.

Back to top

PURCHASE LEDGER

- The supplier details program has been amended to enable the supplier look up routines to be used when setting the invoice and buying group account references.

Search icons are displayed and function keys F2, F3, F4, F5 and F6 can be used when adding a new supplier account, changing an existing one or using the model option.

- The Aged Balance Listing now prints the average payday per supplier.

STOCK CONTROL

- If stock amendment logs are enabled in Stock Parameters, a log will now be kept for changes to any of the amendable fields at depot level – i.e. held indicator, bin location, nominal reference code, minimum level, maximum level, optimum level, and number of stock take movements. The recorded amendments for an individual field can be viewed by selecting the FldLog option in the main tab window in the Stock Details and right-clicking the appropriate checkbox or textbox. Alternatively, all the amendments made at a depot can be displayed by selecting the Depot Log option in the Log tab window – the DepotSw option can then be used to look at the logs of amendments at other depots.

- Within the Calculate Min/Max Levels program, a new indicator 'Do Not Zero' is available. When the recalculate program is ran and if 'Do Not Zero' is selected, the appropriate stock level will be set the same as the existing stock level, even if the system has calculated that it should be zero.

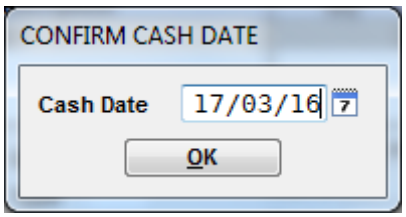
➢ Back to top

SALES ORDER PROCESSING

The Tele-order Template program has been changed so that, when raising a new order, the order quantities from a previous order can be automatically repeated as the order quantities for the new order. This new facility is available if the middle section of the main table is showing details of the last five orders (rather than the last five months consolidated history). Once the Order option is selected and focus is placed in the 'Ord.Qty' column to enter quantities for the new order, clicking the column heading button above one of the columns showing details the last five orders will display a prompt asking whether the user wishes to expand details of the corresponding order or wants to repeat the quantities of the selected order as the quantities for the new order being raised. If the user chooses to repeat the order quantities, any previously quantities entered in the Ord.Qty column will be cleared and the quantities from the previous order will be displayed against the same products in the Ord.Qty column. The user is then able to click the OK button to confirm an order identical to the previous order or can change or add to the quantities, as required, before raising the order. If the required order to be repeated is prior to the last five orders, the 'Bwd' button can be used to shift the display backwards until details of the required order are shown.

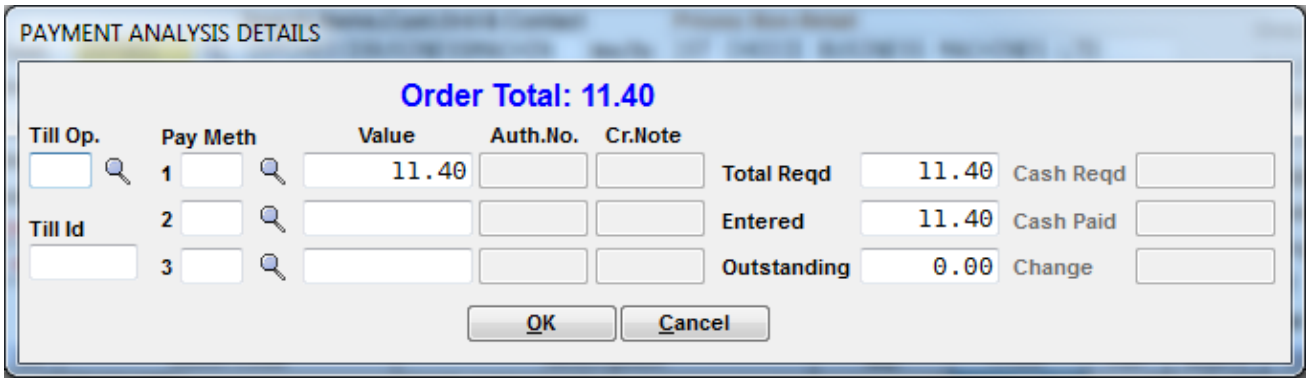
A further change to the Tele-order Template program means that, when displaying a template, the user can click an icon (tooltip 'Display Haggle Msg Information') above the main table to display the information for the currently selected product that is normally shown when raising an order – i.e. current price, margin%, price origin, free stock, order quantities, last sales price, last purchase price, next purchase order, etc.

It is now possible to post advance cash during the process of raising a sales order in the Tele-order Template program. After the OK button is pressed to raise a sales order, when the prompt appears asking if any additional lines need to be added to the order, if parameters are set to enable advance cash to be posted at order-end, an additional 'Post Cash' prompt option will appear. If the Post Cash option is selected, a window will appear in which the required date of the cash posting needs to be confirmed, defaulting initially to today's date.

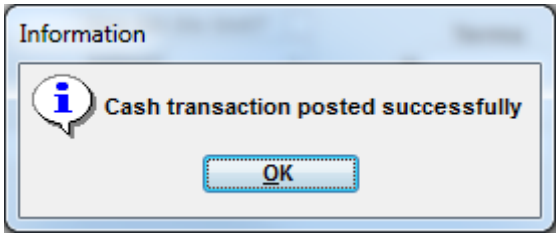


➢ Back to top

Having confirmed the cash date, the normal payment method analysis window will appear to analyse how the full order value, including VAT, is to be paid:



If the Cancel option is selected, the cash posting will be abandoned and the 'Are there any additional lines to be added to the order?' prompt will reappear, including the option to Post Cash. If the OK option is selected, the necessary updates for the cash posting will be carried out and a confirmation message will appear:



After clearing the information message, the 'Are there any additional lines to be added to the order?' prompt will reappear, this time without the Post Cash option.

File updates carried out by the cash posting:

The order header record will be marked as having had cash posted – the flag will not be visible on screen.

For each payment method used, a FREEINVC item will be added to the sales order to confirm that advance cash has been posted – for example, the description could be changed to 'Paid: 11.40 By: Credit Card'.

Ln	Stock Code	Dp	Description	Lk	Qty
1	FRIDGE12VSMALL	LO	Small 12v fridge	1	6
2	FREEINVC		Paid: 2304.00 By: BACS		

Depending on parameters and how the payment methods are set up, a single sales ledger cash posting or one cash posting for each payment method used will be generated. This would result in the customer's total balance and current month balance (or forward posted balance, if appropriate) being reduced.

➢ Back to top

Each cash posting will appear on the Sales Ledger Cashbook file and will be included in the Sales Ledger Control Totals. The transaction reference will be set to 'CSnnnnnn', where nnnnnn is the sales order number, and the setting of the second reference will depend on set parameters. An example would be 'PPP: CO:ABC123', where PPP is the payment method code and ABC123 is the customer order number.

Batch Nos.1 to 13

BATCH NO	BATCH DATE	TRAN DATE	CUST REF	CUSTOMER NAME	TRAN REF	FURTHER REF	FGN CURR	CURR CODE	CASH	DISCO
13	29/06/2016	29/06/2016	********	******* *****	CS15				2304.00	

Each cash posting will contain the sales order number and will be given an automatic reference.

For each cash posting transaction, a record will be generated on the Cash Drawer Analysis file. Since no invoice has yet been generated, the invoice number would be set to a unique number, starting at 1, for today's date. The payment reference field will be set to CSnnnnnn, where nnnnnn is the sales order number. The amendment memo field will be set to 'Tele-order Templt Advance Cash'.

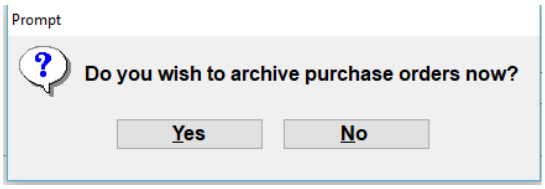
If parameters are set to print till receipts, a till receipt will be printed.

N.B. It will not be possible to post a cash transaction from the tele-order template program while the sales ledger period-end processing programming is running. The option button to post cash will still appear but, if it is selected, a message will display explaining that no cash can be posted while period-end is in progress and that the cash will have to be posted once sales ledger period-end processing is complete (using the Change option in the sales order entry program).

PURCHASE ORDER PROCESSING

- Within the prompts window of the Purchase Order parameters, an 'Archive Purchase Orders at month end' parameter has been inserted. Options are Yes, No or Ask.

If set to Yes or Ask and if the user is allowed to access the archive purchase order program, the purchase ledger month end program will now prompt to Archive Purchase Orders now.

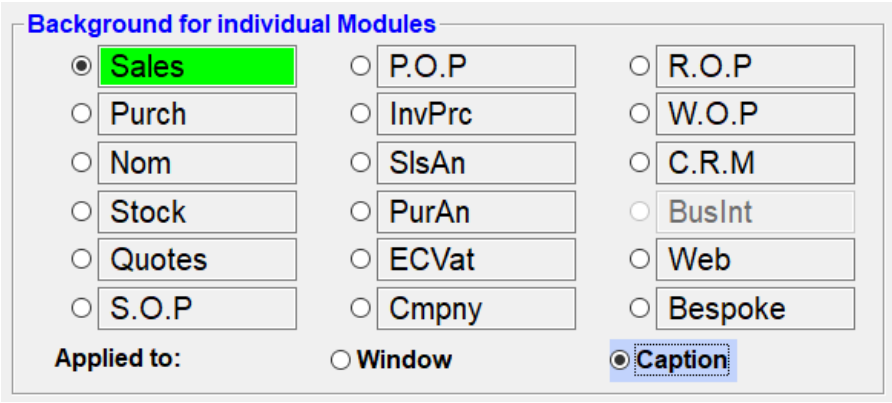


On selection of yes, this will open the Archive Purchase Orders program for the user to confirm which orders should be archived.

➢ Back to top

MISCELLANEOUS

In the last release, a facility was added to enable a user to specify a background colour to be used for the windows of programs in a particular module. A further change has been made to enable the colour effect to be applied just to the caption bar at the foot of the screen, rather than to the whole window. An ‘Applied to:’ radio button group has been added to the 'Background for individual Modules' section in the top right-hand corner of the screen. The selections available are Window and Caption.



In several of the programs used to maintain memo details, it is now possible to copy information from the Windows Clipboard into the memo details. When using the Add or Change option, clicking a new Paste button will copy the contents of the Clipboard to the end of the memo details. The programs that have had the new facility added are: Customer Memos, Supplier Memos, Nominal Memos, Stock Memos, CRM Customer Memos, Quotation Memos, Sales Order Memos, Return Order Memos, Purchase Order Memos, Purchase Enquiry Memos, Debit Note Order Memos, and Works Order memos.

Back to top

Permissions

To provide access to any new programs, an administration user needs to use the “Set Up Permissions” option (accessed via the “Admin Menu” icon on the Utility Bar at the top of the screen) to grant permission to use the new menu / sub-menu to all users who are authorised to use the facilities.

Note: When released, adoption of new features may require stationery amendments or would benefit from onsite or internet based (LogMeIn) training sessions and will be charged at the prevailing rate. Please contact OGL Software Support or your Account Manager for advice.

Future Development

As part of long-term developments, some programs have already been modified to allow for future functionality, and various new fields or buttons will be visible to users. None of these new fields will be useable at present and the system will continue to operate entirely as normal.

Note: The performance of prof.ITplus can be significantly affected by the specification of the users’ PC and in particular the amount of memory available. Every effort is made to ensure that prof.ITplus operates as efficiently as possible, but to keep pace with new OGL and Windows developments and ensure user productivity is maintained, it is recommended that all PC’s and Servers are regularly reviewed to ensure optimum performance.

Microsoft Support

Use of Microsoft Office Products such as Excel, Word and Outlook are used regularly in conjunction with prof.ITplus.

With the cessation of support in April 2014 by Microsoft of the Office 2003 Suite, together with Office 2007 having now reached the end of its support lifecycle, OGL will no longer actively develop for, or amend, programs to work with these products. Where practical we will attempt, on a reasonable endeavours basis, to resolve any incompatibility problems reported, however it is OGL’s recommendation that unsupported Microsoft products should be upgraded to Office 365 or 2016 with immediate effect to ensure compatibility is maintained.

More information about Microsoft’s end of life policy can be found at
http://support.microsoft.com/lifecycle/

➢ Back to top